

**OFFICE OF THE ILLINOIS ATTORNEY GENERAL**  
Procurement Policy Compliance and Monitoring Board

**Monthly PPCMB Board Meeting Minutes**

**Wednesday, May 17, 2023**

\*\* Began Recording\*\*

Karla Schreiber, Chairperson, called the meeting to order at 2:03 p.m., and made a prefatory statement that the regularly scheduled meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

**Roll Call**

*Board Members Springfield:*

Tad Huskey- Present in Springfield Office  
Lisa Kaigh – Present in Springfield Office  
Pam Blackorby – Present in Chicago Office

*Board Members Chicago:*

Karla Schreiber – Present via telephone  
Jessica O’Leary – Present via telephone

*Non-Board Members Chicago:*

Kathy Tedesco- Present in person in Chicago  
Eileen Baumstark-Pratt- Present via telephone

Jay Wagner-present via telephone

A quorum of the PPCMB was in attendance.

**Review of meeting minutes from April 19, 2023 Monthly Meeting**

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Board's monthly meeting, held on April 19, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Jessica O’Leary, Pam Blackorby, Tad Huskey and Lisa Kaigh. The motion to approve the minutes passed unanimously.

## **Old Business**

There was no Old Business to come before the Board.

## **New Business**

### **Agenda item 1: FY2024 Renewal of Mitrtech Enterprise Legal Management Environment Renewal**

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to renew Mitrtech's software maintenance and hosting support. A Sole Source Notice was posted on the Illinois Procurement Bulletin.

A contract will be entered into with Mitrtech in the amount of \$885,091.11.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Agenda item 2: FY2024 IT-Gun trafficking Intelligence Database Platform**

Eileen Baumstark-Pratt, Acting SPO stated that the Executive Deputy Attorney General had submitted a request to secure a contract regarding accessing software and support necessary to create an OAG Gun trafficking Intelligence Platform Database that would have the ability to trace guns involved with a crime from the hands of the perpetrator back to the seller or gun dealer. A Sole Source Notice was posted on BIDDUY.

A master contract will be entered into with MK Analytics for the sum of \$151,250.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Agenda item 3: FY2024 Kodak Scanner Maintenance**

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to secure a scanner maintenance contract. A Sole Source Notice was posted on BIDDUY.

A contract will be entered into with BPS Technology in the amount of \$142,013.24.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Public Comments**

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Tad Huskey seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and “yes” votes were received from Karla Schreiber, Tad Huskey, Jessica O’Leary, Pam Blackorby and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 2:12 pm.

\*Recording ended\*\*